CMS CHANGE MANAGEMENT REQUEST TEMPLATE

|  |  |  |  |
| --- | --- | --- | --- |
| Change Management Information | | | |
| Client Name:\* | ADECO | | |
| Change Request Title:\* | SD CR Termino de pago para agronomo | | |
| Service Request No:\* | CR | | |
| Submitted by:\* |  | Submission Date: \*  (MM-DD-YYYY) | 2020-06-05 |
|  | | | |
| Change Description and Impact Analysis | | | |
| Proposed Change:\* |  | | |
| References for Change:\* |  | | |
| Change Type:\* | Scheduled | | |
| Justification Description:\* |  | | |
| Impact Statement: (Identify Services and applications that will be impacted):\* |  | | |
| Outage Required:  (Yes/No)\* | Choose an item. | | |
| Outage Duration\* |  | | |
| If Yes, has a scheduled downtime been completed in Nagios? \* | Choose an item. | | |
| Assigned Resource/Team |  | | |

|  |
| --- |
|  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Testing Strategy\* | | | | |
| Please give full details of the required system change. Include as much detail as possible (server/service names, network addresses, hardware/software details, reason for the change, etc.) | | | | |
|  | | | | |
| Action or Task | Staff Name  (CMS/Other) | Date and  Time of Task | Duration of Task | Expected Results |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Non-PROD Environment / Server: |  | Approved by: |  | |
| Who tested the proposed change(s) \* | Choose an item. | | | |
| Back out plan and duration time to execute the plan: \* |  | | | |
| Back out plan tested  (if needed)? |  | | | |
| Security Review Needed: (yes/no) \* | Choose an item. | Approved by: |  | |
| *If yes, forward to Security Lead (*[secops@itconvergence.com](mailto:secops@itconvergence.com)*) for review.* | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Production Implementation\* | | | | |
| Please give full details of the required system change. Include as much detail as possible (hostname, server/service names, network addresses, hardware/software details, reason for the change, etc.) | | | | |
| |  | | --- | |  | | | | | |
| Action or Task | CMS Staff Name | Scheduled Date and  Time of Task | Duration of Task | Expected Results |
| update po\_vendor\_sites\_all  set last\_update\_date = sysdate, last\_updated\_by = 2070, terms\_id = 10054  where org\_id = 102 and vendor\_id in (17925731,  15773672,  17362667,  16095666,  15661670,  16238666,  16593671,  17420666,  15669666,  17946694,  16154667,  17715670,  18009049,  16643670,  16643669,  17438670,  16694666,  16308666,  16162666,  15666671,  15723666,  17746672,  17285666,  16173666,  16327671,  17734666,  17595666,  15837666,  16635666,  18041701,  17979822,  16580669,  16690666,  16819666,  17960685,  15661671,  16078666,  16721668,  17384666,  15726666,  15667668,  17359671,  16115666,  16285666,  17437669,  17277666,  17527666,  15743666,  17657666,  16815666,  16519666,  15963666,  16608666,  16643671,  15773668,  17720667,  17608674,  16448666,  16117667,  17237670,  16607666,  16571666,  17252667,  17253666,  17608668,  16912666,  15667670,  15843670,  15829666,  16698667,  17601671,  16580666,  16196667,  16023672,  17318667,  16023669,  16538666,  16537666,  18005851,  17673667,  17467669,  17922702,  16719667,  16910666,  16458671,  17044666,  16996667,  15783668,  17431669,  16458670,  17732666,  17976112,  17310667,  17283669,  16153666,  17919707,  17363667)  Commit;  97 rows updated |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Scheduled Implementation Date & Time:  (MM-DD-YYYY) \* | 2020-04-30 | Duration of activity: | | 2 min |
| PROD Server Outage (Yes/No): \* | No | Restart of Host (Yes/No): | | No |
| Change Review Plan \*  (if appropriate): |  | | | |
| ITC Manager / Supervisor Approver: \* |  | | | |

|  |  |  |
| --- | --- | --- |
| Customer Approval Hierarchies | |  |
|  | Primary Contact | Primary Email Address |
| Server Setup, Outages, and Issues | **Lucas Carazzo** | lcarazzo[@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Database Setup, Outages, and Issues | **Pablo Gallucci** | [pgallucci@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Application Setup, Outages, and Issues | **Lucrecia Paats** | [lpaats@adecoagro.com](mailto:lpaats@adecoagro.com) |
| Functional Setup, Outages, and Issues | **Lucrecia Paats** | [lpaats@adecoagro.com](mailto:lpaats@adecoagro.com) |
| Development Setup, Implementation, and Changes | **Pablo Gallucci** | [pgallucci@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Network Outages | **Pablo Gallucci** | [pgallucci@adecoagro.com](mailto:pgallucci@adecoagro.com) |
| Other (Not Previously Defined) | **Lucas Carazzo** | lcarazzo@adecoagro.com |

***Related Policies & Procedures***

[Change Management Procedure](https://docs.google.com/document/d/185XCEacGRcmIOKHyhqJdx0M-8DAWFTzfVhSBjYMiBRI/edit)

[ITC Change Control Management Policy](https://docs.google.com/document/d/1MNZrDdByv4A3lSbSX9JKDBq3vzD97UtgxVApWfZPhhg/edit%22%20%22heading=h.gjdgxs)

[Change Exception Process](https://docs.google.com/document/d/1Q3AaCVL1dgKYEBR5R2LFaTf-DR6f3cpdCYBwmgUz_ss/edit)

***Aprobaciones:***